

<u>Position Title:</u>	National Community Consultation Manager
<u>Project:</u>	DIVERT Mental Health
<u>Reports To:</u>	Professor Rebecca Pillai Riddell, Principal Investigator
<u>Contract Term:</u>	1-Year
<u>Annual Salary:</u>	\$70,000 plus extended health benefits
<u>Hours of Work:</u>	35 hours per week

ABOUT DIVERT MENTAL HEALTH:

Funded by the Canadian Institutes of Health Research, the Digital, Inclusive, Virtual, and Equitable Research Training in Mental Health Platform (DIVERT Mental Health) sets out to disrupt the mental health system for children, youth, and families. A significant proportion of people who are marginalized in Canada do not get access to mental health interventions and supports despite the benefits of cutting-edge research on mental health digital/virtual technologies, advances in artificial intelligence, and persuasive design of interventions. The primary goal of this transdisciplinary project will be to build an online education hub that will equip new and emerging/trainee health scientists from every university in Canada with a broad range of knowledges, skills, and mentoring supports to improve inclusivity and accessibility of the current traditional mental health system.

JOB PURPOSE:

Reporting to the Nominated Principal Investigator (NPI) and the DIVERT leadership committee of DIVERT Mental Health, the National Community Consultation Manager will launch a brief national survey and organize online discussion groups across the country through building partnerships within each of the 10 provinces and 3 territories (recruiting Community Champions with our PI and Co-I Partners). The goal of the national consultation is to integrate patient, family, and mental health professional perspectives to co-create the DIVERT Mental Health Platform.

MAJOR DUTIES:

- With the support of the 9 DIVERT PIs, build connections with community mental health leaders across Canada that work in child and youth mental health.
- Recruit 12- 15 community leaders that will co-facilitate discussion groups with patient, family, mental health professionals and leaders from their community
- Organize and co-facilitate online discussion groups with members of 13-15 communities.
- With the leadership of the 9 DIVERT PIs, create a brief national online survey for children, youth, and families.
- Launching a national online survey for children, youth, and families.
- Create a final report, synthesizing results from discussion groups and surveys, to inform DIVERT Mental Health strategy moving forward.
- Other organizational tasks that may arise related to the key objectives of the position (national survey and discussion groups).

QUALIFICATIONS:

Education and Experience

- Minimum: A Master's degree with minimum 2 years project management work experience leading a project of similar scope, with financial reporting responsibilities and budget management. A background in mental health will be an asset.
- The ideal candidate will have a background in supporting equity, diversity, and inclusion in organizations. In addition, individuals having lived experience with the Canadian mental health system and/or lived experience with being a member of a traditionally marginalized group are preferred.

Skills:

- Consultation and patient engagement experience
- Demonstrated exceptional project management and problem solving skills
- Strong planning, coordination, and organizational skills
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- Excellent oral and written communication skills
- Group facilitation skills
- Experience working with communities
- Plain language writing skills
- Interpersonal communication skills
- Experience with fostering and developing relationships in communities, preferably facilitating groups with vulnerable individuals in a mental health setting.
- Basic data analysis (creating datasets, ability to create effective graphs, tables to represent data)
- Social media and multi-media fluency (e.g. Creating a social media presence through written and video posts on various outlets such as Twitter, Linked-In, Facebook, Twitch, SnapChat, TikTok, Instagram)
- Proven ability to exercise good judgement, take initiative and work independently

Application Instructions:

Please submit a cover letter and updated resume to Emma Yuen, Senior HR Officer, Office of the VP Research & Innovation at emmay@yorku.ca. Please indicate the job title in the subject line.

This position is open until filled, however applications will be assessed on May 13, 2022 for the first round of interviews.